

REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
CITY OF FRANKFORT, KENTUCKY

AUGUST 16, 2004  
5:00 P.M. (EST)

PRESENT: Commissioner Lynn Bowers  
Commissioner Andrew S. Layson  
Commissioner Robert Roach  
Commissioner Chuck Fletcher  
Mayor William I. May, Jr. (5)  
ABSENT: None (0)

It was moved by Commissioner Bowers, seconded by Commissioner Fletcher, that the reading of the minutes of July 19, 2004 Regular Meeting, August 2, 2004 Special Meeting, August 2, 2004 Work Session and August 4, 2004 Special Meeting be dispensed with and approved. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Bowers, Layson, Roach, Fletcher and Mayor May (5). Voting against the motion were none (0). The motion was thereupon adopted.

Mayor May read proclamation proclaiming August 16, 2004 as Kentucky Changers Day in the City of Frankfort and presented the proclamation to Randy Foster who was in attendance on behalf of Kentucky Changers.

The following employees were recognized for retirement and promotion:

Communications: Joanne Robinson for retirement with 28 years of service. (Ms. Robinson was not in attendance.)  
Fire Department: Jeffrey A. Brooks for promotion to rank of Sergeant.  
Police Department: Stephen Sutton for promotion to rank of Sergeant.

A<sup>n</sup> ORDINANCE FIXING THE RATE OF TAXATION FOR THE YEAR 2003 ON ALL MOTOR VEHICLES AND LEVYING SAID TAX FOR ALL CITY PURPOSES<sup>e</sup> was presented and read.

A<sup>n</sup> ORDER BY THE BOARD OF COMMISSIONERS EXECUTING ARTICLES OF INCORPORATION OF THE MUSEUM OF THE CITY OF FRANKFORT<sup>e</sup> was presented. It was moved by Commissioner Bowers, seconded by Commissioner Roach, that this order be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Bowers, Layson, Roach, Fletcher and Mayor May (5). Voting against the motion were none (0). The motion was thereupon adopted. (Order No. 20, 2004 Series)

The following miscellaneous and personnel items were presented:

- 6.1 Bid award to Man-O-War Ford for one 2005 Ford F-250 Crew Cab Pickup Truck in the amount of \$24,980 for Street Division, with funding from Equipment Account 100.62.56550; and one 2005 Ford F-150 Pickup Truck in the amount of \$19,756 for Central Garage, with funding from Equipment Account 100.63.56550; both vehicles being purchased through Kentucky State Price Contract #C-01012846 (Public Works Department);
- 6.2 Bid award to Jeff Jones Chevrolet for one 2005 Chevrolet Silverado Pickup Truck in the amount of \$21,606 for Sanitation Division, with funding from Equipment Account 100.65.56550, to be purchased through Kentucky State Price Contract #C-01012816 (Public Works Department);
- 6.3 Authorization to enter into mowing contract with Stan=s Lawn Care for mowing of residential and commercial lots that are in violation of the City=s Property Maintenance Code, Stan=s Lawn Care submitting the lowest bid in the amount of \$50.00/hour for finish mowing, weed eating and bush hogging with funding from respective departments, property owner responsible for reimbursement to the City and lien to be placed on any property for which reimbursement is not made (Public Works and Planning and Building Codes);
- 6.4 Authorization to enter into sewer extension contract with Trustees of the West Frankfort Congregation of Jehovah=s Witnesses to provide sanitary sewer service for The Kingdom Hall of Jehovah=s Witnesses at 1834 Louisville Road (Sewer Department);

- 6.5 Authorization to enter into sewer extension contract with Franklin County Public Schools to provide sanitary sewer service for West Ridge Elementary School at 711 Devils Hollow Road (Sewer Department);
- 6.6 Authorization for purchase of computer software for ad valorem tax receipts from Creative Microsystems, Inc. (CMI) at the discounted quote of \$12,940 with funding from General Fund Account 100.50.56551; CMI having submitted the lowest of two quotes received, with CMI software currently being used for payroll, general ledger, inventory and business licenses (Finance Department);
- 6.7 Personnel:
- Retirement of Joanne Robinson, Telecommunicator, effective September 30, 2004 and authorize payment of 342 hours accrued vacation leave and 100 hours accrued holiday leave (Communications);
  - Retirement of Shirley Brown, City Clerk/Administrative Assistant, effective October 31, 2004 and authorize payment of 356.25 hours accrued vacation leave and 40 hours accrued compensatory leave (City Manager=s Office);
  - Reclassification of Bryan J. Ruble to position of Building Maintenance II from position of Maintenance Worker effective August 17, 2004 (Public Works Department);
  - Confirmation of Michael W. Felty and Mark A. Taylor to position of Firefighter/Paramedic effective September 2, 2004 (Fire Department);
  - Promotion of Byron Roberts to position of Sanitation Foreman from position of Equipment Operator I effective August 17, 2004 (Public Works Department);
  - Promotion of Keith Meriwether to position of Street Foreman from position fo Equipment Operator II effective August 17, 2004 (Public Works Department);
  - Promotion of Jeffrey A. Brooks to rank of Sergeant from rank of Firefighter/EMT effective August 17, 2004 (Fire Department);
  - Promotion of Stephen Sutton to rank of Sergeant from rank of Patrol Officer effective August 17, 2004, promotion to fill vacancy created by Sergeant Kenneth Hopkins= call to military duty for an indefinite period with position to be eliminated through attrition upon Sergeant Hopkins= return from military duty (Police Department);
  - Conditional offer of employment to Jonathan Fields, Richard Tucker and David Schroerlucke to position of Patrol Officer, contingent upon accepting conditions of employment and successful completion of physical, psychological, polygraph and drug screen examinations (Police Department);

It was moved by Commissioner Bowers, seconded by Commissioner Fletcher, that all of the above listed miscellaneous and personnel items be approved. All members being present and no objection having been filed with the City Clerk, the motion was thereupon adopted by general consent.

Following discussion, it was moved by Commissioner Roach, seconded by Commissioner Bowers, that the Memorandum of Agreement between the City of Frankfort and the Paul Sawyer Public Library District dated March 17, 2003, be amended to permit the Library to retain a strip of land forty-two (42) inches wide along the western boundary of the existing library lot, and the Library granting the City a permanent easement to use the strip for any purpose other than construction of a building. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Bowers, Layson, Roach, Fletcher and Mayor May (5). Voting against the motion were none (0). The motion was thereupon adopted. William Kirkland, Mark Overstreet and Louis Hugg were recognized in attendance on behalf of the Paul Sawyer Library Board.

Commissioner Bowers inquired on status of request by Nema=s Restaurant from September 2, 2004 work session (City Manager noted response had been received from Parks and Recreation staff); asked citizens who receive notice of code violations to notify City staff when circumstances prevent work from being completed in timely manner; received complaint regarding noise, noting Board may look at possibility of adopting noise ordinance (Police Chief will contact other cities for ordinances and submit to City Solicitor). Commissioner Fletcher asked citizens to be vigilant and report crimes taking place to Police Department; suggested road signs be put up noting when entering and leaving city limits. Commissioner Roach requested staff check concrete for needed repair in area of Nema=s Restaurant; noted citizens needing additional time to complete work for code violations should contact staff. Board members recognized the City Clerk for her service to the City.

It was moved by Commissioner Bowers, seconded by Commissioner Roach, that the Board meet in closed session in accordance with KRS 61.810 (1), (c) to discuss litigation. The motion was adopted by voice vote.

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MAYOR

ATTEST:

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CITY CLERK